

# Annual Security and Fire Safety Report

2021

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## **Annual Security and Fire Safety Report**

The 2020 Annual Security and Fire Safety Report is compiled to keep current and prospective Frontier Nursing University (FNU) Students, Faculty, Staff and Visitors informed about security policies and procedures on the campus. The report includes information as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act of 1990 (Clery Act) and the Annual Fire Safety Report detailing fire safety policies and fire-related statistics for on-campus student housing facilities. Information and statistics in this report also satisfy the annual reporting requirements detailed by the Michael Minger Act (KRS 164.9481-,9495).

In addition the report also provides institutional information regarding campus safety policies and procedures for current and prospective students and employees, including how to report crimes.

The statistics in this report are compiled by FNU Facilities and Security Manager, local law enforcement agencies, and others. The Versailles Police Departments provide a memorandum regarding any crimes reported on the FNU campus.

The Annual Security and Fire Safety Report is available on the Frontier Nursing University University webpage, and printed copies are available by request from the Facilities and Security Manager by email to david.fritz@frontier.edu.

#### Safety and Security While on the Versailles Campus

For assistance call a Campus Safety & Security team member at (859) 552-2170 or in an emergency, call 911 from any campus RingCentral phone (If you need to call 911 in an emergency and you are not on campus, please use a cell phone ensuring that you are not using the RingCentral Mobile phone app or use another phone to dial 911. RingCentral will dial the 911 operator in Versailles KY and will see 2050 Lexington Rd as the originating location).

FNU offers a comprehensive safety and security program including 24 hour security presence when faculty and students are present, video surveillance throughout our campus, a card key door control access system for all student buildings and monitored fire alarm protection devices in all student buildings. The FNU Safety & Security team enjoys having a great relationship with the Versailles Police (VPD) and Fire & Rescue Departments and is a critical component of FNU's Campus Safety and Security plan.

When students are in residence at the Versailles campus, a Safety & Security officer will be on duty. When faculty and students are present, only authorized students, faculty, and staff will gain entrance to the FNU grounds from 10:00 pm EST to 6:00 am EST. Students, faculty, and staff will be required to identify themselves to the Safety & Security officer upon entering the FNU grounds. The Safety & Security officer will notify the VPD immediately of any infraction of the law. All students, faculty, and staff are expected to cooperate with FNU Safety & Security officer(s).

Students, faculty, and staff should maintain awareness of campus safety, and immediately report issues and circumstances that may reduce safety and security for our FNU community to the Facilities and Security Manager, the Safety and Security officer on duty or complete an Accident & Incident report form (Located on the Banyan Tree Portal).

FNU is not liable for student's' faculty or staff's personal possessions on the school campus. While on the Versaillescampus students should take the following actions to protect themselves and their belongings:

- 1. Know and follow the FNU safety policies.
- 2. Carry your keys in your hand when walking to your car.
- 3. Be aware of your surroundings

4. Be familiar with the general layout of the buildings and walkways (walk around campus during the day to familiarize yourself)

5. Walk or jog in groups and stay in well lit areas

6. Follow instructions of school employees, law enforcement officials, or other emergency response personnel

- 7. Stay away from isolated areas.
- 8. Do not carry large amounts of cash.
- 9. Do not display expensive jewelry.
- 10. Keep doors locked when alone and during the night hours.
- 11. Do not let strangers in any FNU buildings.
- 12. Lock valuables when not attended.

13. Lock car doors.

14. Report all suspicious activity, whether on or off campus to the Safety & Security officer

Pursuant to the provisions of the Federal Crime and Campus Security Act of 1990, FNU makes crime rates and statistics available as well as security policies and procedures to interested parties. To receive a copy of this information, please contact the Facilities and Security Manager on campus, (859) 251-2036.

Facilities and Security Manager contact information:

David Fritz (859) 993-6936 Extension 4661 Direct line: (859) 251-2036 Cell Phone: (859) 388-0322 Email david.fritz@frontier.edu

#### **Visitors In The Workplace**

To provide for the safety and security of employees, students, and the facilities at Frontier Nursing University, only authorized visitors are allowed in the workplace. Restricting unauthorized visitors helps maintain safety standards, protects against theft, ensures security of equipment, protects confidential information, safeguards employee and student welfare, and avoids potential distractions and disturbances.

All visitors should enter University buildings at the reception area. Authorized visitors will receive directions or be escorted to their destination. Employees are responsible for the conduct and safety of their visitors. This policy also refers to visitors of University employees staying overnight in any University facilities. All employees need the approval of their supervisor to have overnight guests.

If an unauthorized individual is observed on University premises, employees should immediately notify their supervisor or, if necessary, direct the individual to the reception area. After normal working hours, employees should immediately notify the security office if an unauthorized individual is observed.

## **Workplace Violence**

The University is concerned about the increased violence in society, which has also filtered into many workplaces throughout the United States, and has taken steps to help prevent incidents of violence from occurring at the University. In this connection, it is the policy of Frontier Nursing University to expressly prohibit any acts or threats of violence by any employee, or former employee, against any other employee in or about our facilities or elsewhere at any time. The University also will not condone any acts or threats of violence against our employees, students, or visitors on our premises at any time or while they are engaged in business with or on behalf of the University, on or off University premises.

In keeping with the spirit and intent of this policy, and to ensure the University's objectives in this regard are attained, it is the commitment of Frontier Nursing University:

1. To provide a safe and healthful work environment, in accordance with the University safety and health policy.

2. To take prompt remedial action, up to and including immediate termination, against any employee who engages in any threatening behavior or acts of violence, or who uses any obscene, abusive, or threatening language or gestures.

3. To take appropriate action when dealing with students, former employees, or visitors to University facilities who engage in such behavior. Such action may include notifying the police or other law enforcement personnel and prosecuting violators of this policy to the maximum extent of the law.

4. To prohibit employees, former employees, students, and visitors from bringing unauthorized firearms or other weapons on University premises.

5. To establish viable security measures to ensure that University facilities are safe and secure to the maximum extent possible, and to properly handle access to University facilities by the public, off duty employees, and former employees.

Any employee who displays a tendency to engage in violent, abusive, or threatening behavior, or who otherwise engages in behavior that the University, in its sole discretion, deems offensive or inappropriate, will be referred for counseling or other appropriate treatment. Such employees will also be subject to disciplinary action, up to and including discharge.

In furtherance of this policy, employees have a duty to warn their supervisors or Human Resources of any suspicious workplace activity, situations, or incidents they observe, or they are aware of, that involve other employees, former employees, students, or visitors, and that appear problematic. This includes, for example, threats or acts of violence, aggressive behavior, offensive acts, threatening or offensive comments or remarks, and the like. Employee reports made pursuant to this policy will be held in confidence to the maximum possible extent. The University will not condone any form of retaliation against any employee for making a report under this policy.

#### **Firearms and Dangerous Weapons**

Frontier Nursing University strictly prohibits possession of weapons of any type by any student, employee, or visitor on all University property. Weapons include, but are not limited to, knives, explosives or any other deadly object, as well as guns (both concealed and visible) and without regard to the validity of any permits. Any exceptions to this policy must be authorized by the President. Violators are subject to expulsion, termination, and criminal prosecution. Any violation of this policy should be reported immediately.

#### **Bomb Threat**

In the event a bomb threat is received via telephone, the person receiving the call should keep the caller on the line as long as possible and determine:

- → If the threat.is real
- → The location of the bomb
- → The identity of the caller, if possible

The person receiving the call should notify the following personnel:

- Frontier Nursing University. Facilities and Security Manager: (859) 251-2036
- Frontier Nursing University Security: (859) 552-2170
- Versailles Fire Department: (859) 873-5829
- Versailles Police Department: (859) 873-3126
- Woodford County Sheriff: (859) 873-3119

If no specific area is mentioned in the threat, a search will be conducted, beginning on the ground floor of the building in question, searching all levels.

#### **Missing Student notification**

When a student or faculty member determines that a student is missing, he/she should notify the Team Leader immediately. The Team Leader will initiate an on campus search immediately.

Students and staff will be questioned by the Team Leader regarding when the student was last seen, etc. If the student is determined to be missing from campus after the campus has been searched, students/staff questioned, local law enforcement will be notified.

Each student has the option to identify a contact person or persons whom the university will notify within 24 hours of the determination that the student is missing.

#### Criminal Offenses – On Frontier Nursing University Campus

Reportable locations are defined as the following:

• **On Campus** includes all reported events occurring on the Midway University main campus. If any of these events were reported to have taken place in campus housing, they would be counted in this section AND in the 'in campus housing' section.

• **In Campus Housing** includes all reported events occurring on the Midway University main campus, but the location of the reported event was in a campus residence hall.

• **Non-Campus** includes any building or property owned or controlled by a student organization that is officially recognized by the institution and any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

• **On Public Property** includes all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

REPORTED CRIMINAL OFFENSES	LOCATION	2018	2019	2020
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Murder & Non-Negligent Homicide	On public property contiguous to campus	0	0	0

	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Negligent Manslaughter	On public property contiguous to campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Rape	On public property contiguous to campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Fondling	On public property contiguous to campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
Incest	On public property contiguous to campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0

Statutory Rape

	On public property contiguous to		_	
	campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Robbery	On public property contiguous to campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Aggravated Assault	On public property contiguous to campus	0	0	0
	On Campus	0	0	0
1	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Burglary	On public property contiguous to campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Motor Vehicle Theft	On public property contiguous to campus	0	0	0

	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
	On public property contiguous to			
Arson	campus	0	0	0

REPORTED VAWA OFFENSES	LOCATION	2018	2019	2020
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
	On public property contiguous to			
Domestic Violence	campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
	On public property contiguous to			
Dating Violence	campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
	On public property contiguous to			
Stalking	campus	0	0	0

ARRESTS	LOCATION	2018	2019	2020
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Liquor Law	On public property contiguous to			
Violations	campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
	On public property contiguous to			
Drug Violations	campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Weapons: Carrying,	On public property contiguous to			
possessing, etc.	campus	0	0	0

DISCIPLINARY REFERRALS	LOCATION	2018	2019	2020
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Liquor Law	On public property contiguous to			
Violations	campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Drug Abuse	On public property contiguous to			
Violations	campus	0	0	0
	On Campus	0	0	0
	In Campus Housing	0	0	0
	Non-Campus	0	0	0
Weapons: Carrying,	On public property contiguous to			
possessing, etc.	campus	0	0	0

#### Hate Crimes

2018: Zero (0) hate crimes reported

2019: Zero (0) hate crimes reported

2020: Zero (0) hate crimes reported

#### **Unfounded Crimes**

2018: Zero (0) unfounded crimes determined by law enforcement

2019: Zero (0) unfounded crimes determined by law enforcement

2020: Zero (0) unfounded crimes determined by law enforcement

# Fires – On-campus Student Housing Facilities

- An **on-campus student housing facility** is any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus.
- Fire is defined as any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

The applicable categories of fire are:

**Unintentional:** A fire that does not involve an intentional human act to ignite or spread fire into an area where the fire should not be.

Intentional: A fire that is ignited, or that results from a deliberate action, in circumstances where the person knows there should not be a fire. You must provide a brief description for each intentional fire. Do not simply write "arson." The total number of intentional fires that you report must be equal to or less than the number of arsons you report on the Criminal Offenses-On-campus-Student Housing Facilities screen. (This is because attempted arsons are included on the Criminal Offenses-On-campus-Student Housing Facilities screen.)

**Undetermined:** A fire in which the cause cannot be determined.

- The applicable causes of fire for unintentional fires include:
  - Cooking
  - Smoking materials
  - Open flames
  - Electrical
  - Heating equipment
  - Hazardous products
  - Machinery/Industrial
  - Natural
  - Other

- **Fire-related injury** is defined as any instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term "person" may include students, employees, visitors, firefighters, or any other individuals.
  - Include:
    - Individuals who are transported to a medical facility (even if they refuse treatment at the facility).
    - Individuals who are treated at a temporary medical facility that is set up at the fire site.
- Fire-related death is defined as any instance in which a person
  - (1) Is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or
  - $\circ$  (2) Dies within one year of injuries sustained as a result of the fire.
- Value of property damage is defined as the estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity.

Name of Facility	Street Address		2018	2019	2020
Bolton House		Fires	0	0	INACTIVE
		Injuries	0	0	INACTIVE
	195 School Street Hyden, KY	Deaths	0	0	INACTIVE
Faculty/staff/ student		Fires	0	0	INACTIVE
House		Injuries	0	0	INACTIVE
	90 Hickory St, Hyden, KY 41749	Deaths	0	0	INACTIVE
Haggin Dormitory		Fires	0	0	INACTIVE
		Injuries	0	0	INACTIVE
	195 School Street Hyden, KY	Deaths	0	0	INACTIVE
Mardi Cottage		Fires	0	0	INACTIVE
		Injuries	0	0	INACTIVE
	195 School Street Hyden, KY	Deaths	0	0	INACTIVE

# **Fire Safety Report**

		<b>_</b>			
		Fires	0	0	INACTIVE
		Injuries	0	0	INACTIVE
Morton Gill Building	195 School Street Hyden, KY	Deaths	0	0	INACTIVE
		Fires	0	0	INACTIVE
		Injuries	0	0	INACTIVE
		- "			
The Cottage	132 FNS Drive Wendover, KY	Deaths	0	0	INACTIVE
		Fires	0	0	INACTIVE
		Injuries	0	0	INACTIVE
The Garden House	132 FNS Drive Wendover, KY	Deaths	0	0	INACTIVE
		Fires	0	0	INACTIVE
		Injuries	0	0	INACTIVE
Wendover Barn	132 FNS Drive Wendover, KY	Deaths	0	0	INACTIVE
		Fires	0	0	INACTIVE
		Injuries	0	0	INACTIVE
Wendover Big House	132 FNS Drive Wendover, KY	Deaths	0	0	INACTIVE
		Fires	N/A	N/A	0
	211 Wendover Way,	Injuries	N/A	N/A	0
Student Lodge One	Versailles, KY 40383	Deaths	N/A	N/A	0
		Fires	N/A	N/A	0
	215 Wendover Way,	Injuries	N/A	N/A	0
Student Lodge Two	Versailles, KY 40383	Deaths	N/A	N/A	0
		Fires	N/A	N/A	0
	219 Wendover Way,	Injuries	N/A	N/A	0
Student Lodge Three	Versailles, KY 40383	Deaths	N/A	N/A	0
		Fires	N/A	N/A	0
	2250 Lexington Rd.,	Injuries	N/A	N/A	0
Apartments	Versailles, KY 40383	Deaths	N/A	N/A	0

# **Preventing Fires**

Response to Fire or Suspected

- If a burning odor or smoke is present, pull a fire alarm to activate the fire alarm system.
- If possible, shut off gas in your area.
- If you can help control the fire without personal danger and have received training, take action with an available fire extinguisher or fire hose. If not, leave the area.
- Never allow the fire to come between you and an exit.
- Leave the building, checking as you leave to make sure everyone has left the Immediate area.
- Close doors behind you to confine the fire.
- Once you have evacuated the building, dial 9-911 and report the location of the fire and the material burning If known. Report this information to fire and police personnel as they arrive.

Response to Fire alarm

- If the fire alarm sounds, evacuate the building.
- Leave immediately; do not delay to locate personal items.
- Evacuate the area quickly and if it can be done safely, check nearby restrooms, copier rooms, storage rooms, etc. as you exit.
- Use the nearest stairway.
- If requested, accompany and assist persons with disabilities.
- Shut all doors behind you as you go. Closed doors can slow the spread of fire and smoke.
- Evacuate to designated areas
- Return to the building only when given the "all clear" by police or other proper emergency personnel.
- Do NOT assume that when the audible alarm ceases it is safe to enter the building. There are many possible reasons for the alarm to stop sounding.

## Versailles Police Department memo 2020 Crime statistics for Frontier Nursing University

# Versailles Police Department

239 N. Main Street, Versailles, Kentucky 40383 (859) 873-3126 Fax: (859) 873-7514 Mike Murray ---- Chief of Police "Proudly Serving Versailles, Midway and all of Woodford County"

September 15, 2021

David Fritz Facilities and Security Manager Frontier Nursing University, Inc. 2050 Lexington Road Versailles, KY 40383

RE: 2020 Crime Stats for Frontier Nursing

Mr. Fritz:

At your request a search was conducted of Versailles Police Department records involving calls for service at the following Frontier Nursing University, Inc. properties:

- 2040 Lexington Road, Versailles, KY
- 2050 Lexington Road, Versailles, KY
- 2260 Lexington Road, Versailles, KY

The records check did not identify any serious criminal offenses occurring or being reported at the locations noted above during the period January 1, 2020 through December 31, 2020. Serious criminal offenses would include, but is not limited to death investigations (i.e. murder, manslaughter, suicide, etc.), assaults, sex crimes (i.e. rape, sodomy, sexual assault, etc.), weapons offenses, drug crimes, thefts, and arson.

If I can provide any further assistance in this matter, I may be reached at the Versailles Police Department tel (859) 873-3126 or mobile (859) 533-3274.

Sincerely,

Young Assistant Chief of Police

### Annual Life Safety inspection report from KY Deputy Fire Marshal



Public Protection Cabinet Department of Housing, Buildings and Construction Division of Fire Prevention General Inspection 500 Mero St., 1st Floor Frankfort, KY 40601-1298 Phone: (502) 573-1702 Fax: (502) 573-1695 www.dhbc.ky.gov

Attn: manager

david.fritz@frontier.edu

RE: Facility Inspection(s)

To Whom it May Concern:

Under statutory authority delegated to this office, an inspection(s) has been made by Deputy State Fire Marshal Russ Allen on 8/18/2021 for the facilities listed below.

This report indicates that the facilities have been properly maintained and were in substantial compliance at the time of the inspection. We take this opportunity to express our appreciation for your interest in the safety and welfare of those who occupy your building(s).

FACILITY NAME	FACILITY ADDRESS	FACILITY COUNTY
Frontier Nursing University Auditorium/community center	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University Dining Hall	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Apartments	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Cart Barn	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Club House	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Deans House	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Ding Hall Storage and Freezer	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Facilities House	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Faculty & Staff House	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Golf Course Maint Shop	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Golf House	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Guard House	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Learning Center	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Library & Student Services	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University- Maintenence Shop	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford
Frontier Nursing University-Pesidents House	2050 Lexington Rd, Versailles, KY 40383-1738	Woodford

Frontier Nursing University-Presidents Cottage	2050 Lexington Rd, Versailles, KY 40383-	1738 Woodford
Frontier Nursing University-Reflection Center	2050 Lexington Rd, Versailles, KY 40383-	1738 Woodford
Frontier Nursing University-Student Lodge 1	2050 Lexington Rd, Versailles, KY 40383-	1738 Woodford
Frontier Nursing University-Student Lodge 2	2050 Lexington Rd, Versailles, KY 40383-	1738 Woodford
Frontier Nursing University-Student Lodge 3	2050 Lexington Rd, Versailles, KY 40383- FACILITY ADDRESS	1738 Woodford FACILITY COUNTY
Frontier Nursing University-welcome center	2050 Lexington Rd, Versailles, KY 40383-	
Frontier Nursing University Dining Hall		
INSPECTION COMMENTS:		
If this office can be of further assistance	, please feel free to call on us. KY 40383-1	
	2050 Lexington Rd, Versailles, KY Sincerly	738 Woodford
	2050 Lexington Rd, Verseilles, KY	rloa Ballay &
	2050 Lexington Rd, Verseilles, Kur Chuck B	
		Manager
Frontier Nursing University-Faculty & Facility Representative:	2050 Lexington Rd, Versailles, Ky Division	of Fire Prevention
Frontier Nursing University-Golf Course Maint Shop		